

RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)	Subject to Call-in?
03.12.2018	Portfolio Holder for Investment and Growth: Cllr Zoe Fairley In association with SME Growth Fund Grant Panel (3/5 votes returned): <ul style="list-style-type: none"> • Cllr Zoe Fairley • Ewan Green (Corporate Director for Planning & Regeneration) • Richard Barrett (Head of Finance, Revenues and Benefits) • Anita Thornberry (Haven Gateway Partnership) • Kalie Skingle (private sector) 	To award a grant of £50,000 to IT Solution Services (I/a Direct Solutions), a company in Clacton, from the Council's SME Growth Fund.	Direct Solutions applied to the SME Growth Fund, followed the application process and the application was put before Panel. 2 votes to approve secured grant funding in full.	Direct Solutions met all eligibility criteria in order to submit a Full Application to the Fund. Alternative options would be to refuse the grant or to reduce the amount offered. The grant was approved in full, with 2 of the 3 returned votes to approve.	None.	No	Yes
URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-							
GENERAL EXCEPTION APPLIES? <small>(Rule 14 Access to Information Procedure Rules)</small>	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?					
SPECIAL URGENCY APPLIES? <small>(Rule 15 Access to Information Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?					
EXEMPTION FROM CALL-IN APPLIES? <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?					
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?					
		If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?					

AGREEMENT TO DECISION:-

Signed/.....
Decision Maker *Ian Ford*

Date:-
..... *3/12/2018*

Delegated Power Reference (in Part 3 of the Constitution):-
..... *Part 3.36 - Number 3 - The approval of grants to organisations*

Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.